

BIWEEKLY ENERGY CHECKLIST

BLDG NO.		UNIT:		
YES	NO	DISCREPANCIES	ROOM NO.	ACTION TAKEN
<input type="checkbox"/>	<input type="checkbox"/>	Thermostats set according to USAFACFS Reg 420-1		
<input type="checkbox"/>	<input type="checkbox"/>	Heating and cooling of authorized areas only		
<input type="checkbox"/>	<input type="checkbox"/>	Heat or air conditioning off when outside temp is above 65°F winter, below 78°F summer		
<input type="checkbox"/>	<input type="checkbox"/>	Portable space heaters ONLY authorized by DPW exception to policy*		
<input type="checkbox"/>	<input type="checkbox"/>	Windows & doors closed during cooling and heating season		
<input type="checkbox"/>	<input type="checkbox"/>	No broken or missing windows or doors		
<input type="checkbox"/>	<input type="checkbox"/>	Lights off in unoccupied areas		
<input type="checkbox"/>	<input type="checkbox"/>	Exterior lights off during daylight hours		
<input type="checkbox"/>	<input type="checkbox"/>	Fluorescent light levels/incandescent bulb wattages in accordance with USAFACFS Reg 420-1		
<input type="checkbox"/>	<input type="checkbox"/>	Appliances off when not in use		
<input type="checkbox"/>	<input type="checkbox"/>	Hot water temperature in accordance with USAFACFS Reg 420-1 (Off in Admin areas)		
<input type="checkbox"/>	<input type="checkbox"/>	Leaky faucets, showers, commodes		
<input type="checkbox"/>	<input type="checkbox"/>	Desk lamps ONLY authorized by DPW exception to policy		
<input type="checkbox"/>	<input type="checkbox"/>	OTHER:		
*This item is to be reported to the installation Energy Office, (580) 442-6129				
COMMENTS:				
DATE:		Building Monitor's Signature		
DATE:		Energy Conservation Officer's Signature (when reviewed)		